



ENVIRONMENTAL HEALTH

150 East Second Street
Chillicothe, Ohio 45601
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Steps for Obtaining Approval of Subdivision and New Lots

1. The applicant must clearly stake the proposed corners/property lines on site. All vegetation including crops must be mowed or harvested prior to the health district site review.
2. The applicant must obtain a soil evaluation in accordance with OAC 3701-29-07 from a professional soil scientist for each proposed lot. A list of professional soil scientists can be provided.
3. The Applicant must submit the application with appropriate fee, the soil evaluation, and a scaled drawing including:
 - a). The acreage of the proposed lot and the total land area of the proposed subdivision.
 - b). Proposed lot lines with detail on site conditions including vegetation and drainage features.
 - c). All relevant information regarding previous land use including existing and proposed easements or right-of-ways, utilities, structures, wells, foundations, roads, drainage features and waterways.
 - d). Identification of one or more system types that might be feasible on the proposed lots.
 - e). Topographic detail with contour lines sufficient to determine slope and adequate length along contour for sewage treatment areas.Anyone proposing a subdivision may use previously prepared drawing such as a survey, aerial photograph or soil evaluation for preliminary review.
4. The health district will conduct an on-site visit using the submitted materials to determine compliance with OAC 3701-29. If the health district determines that the provisions of the rule can be met, preliminary approval of the lot will be given.
5. Upon receiving preliminary approval , a survey prepared by a professional surveyor shall be obtained and submitted to the health district for final approval of the subdivision.

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